

35 East Third Street
 West Alexandria, OH 45381
 Email: info@rexarc.com
 Tel: 937-839-4604



RETURN MATERIAL AUTHORIZATION

Customer#

RMA#

Customer Name:	Date Requested:
	Contact Name:
	Original Purchase Order:
E-mail:	Phone No.:

QTY.	PART NO.	DESCRIPTION

Reason for Return:

- Incorrect material ordered
- Incorrect material shipped
- Defective material Explanation _____
- Repair and Return* PO No. for repair (required) _____
- Core Credit _____

*Return product ship to location:
 35 East Third Street
 West Alexandria, Ohio 45381

- Return packaging must be sufficient to protect contents from damage
- 25% restocking fee applies to items shipped within one(1) year & returned in new/undamaged condition
- No returns on items after one(1) year from shipment date
- RMA is valid for 30 days, excluding international customers.
- Repair items will incur a \$100 Evaluation Fee which may be waived if the item is repaired or replaced.
- **RMA # must be notated on outside of return packaging and a copy of this form must accompany returned item(s)**

Customer Signature: _____ Date: _____

Internal Use Only:

Date:	Warranty: YES NO
Evaluation Fee: YES NO	Evaluation Fee Purchase Order#: